

Southeast Florida Emmaus

Application Form

To be completed by Candidates

All of the following information is necessary for your proper placement in a Walk to Emmaus. Please fill in all applicable areas. (Please print or type. Please do not write in shaded areas.)

Name:	(Men)	(Women)
Name or nickname wished on ID tag:	(M)	(W)
Street Address:		
City:	State:	Zip:
Phone - Home:	Phone - Business:	
E-mail address:	(M)	(W)
Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/>	Number of Children:	
Age: (M)	(W)	Years of formal education (M)
Present Occupation	(M)	(W)
Company:	(M)	(W)
In what religious and/or community organizations are you active?	(M)	(W)
Has the Walk to Emmaus been explained to you both?	(M)	(W)
Are you on a special diet? (If yes, please specify)	(M) No <input type="checkbox"/> Yes <input type="checkbox"/>	(W) No <input type="checkbox"/> Yes <input type="checkbox"/>
Are you on special medication? (If yes, please specify)	(M) No <input type="checkbox"/> Yes <input type="checkbox"/>	(W) No <input type="checkbox"/> Yes <input type="checkbox"/>
Do you have a health or physical handicap that may affect your attendance at a Walk to Emmaus? (If yes, please specify)	(M) No <input type="checkbox"/> Yes <input type="checkbox"/>	(W) No <input type="checkbox"/> Yes <input type="checkbox"/>
Are you a smoker? If not, does it bother you?	(M) No <input type="checkbox"/> Yes <input type="checkbox"/> (M) No <input type="checkbox"/> Yes <input type="checkbox"/>	(W) No <input type="checkbox"/> Yes <input type="checkbox"/> (W) No <input type="checkbox"/> Yes <input type="checkbox"/>
State briefly why you wish to attend a Walk to Emmaus.	(M)	(W)
Signature:	(M)	(W)
Name of church now attending:	Denomination:	
Pastor's Name	Pastor's Signature (required):	

Please enclose a non-refundable application fee of \$30.00 each. The \$100.00 each balance of your contribution will be payable at your respective weekends. Please make checks payable to: Southeast Florida Emmaus.

Instructions for completing application form:

Please do not write in shaded areas. For men, use the boxes marked (M), for women, please use the boxes marked (W). Most of the fields are self-explanatory. Additional information about some of the fields is provided below. If you have any questions, please ask your sponsor.

Name or nickname for ID tag: Please indicate the name you would like for your name tag.

Address fields: Please fill in your mailing address.

E-mail address: We use e-mail to notify members of the community of various events. If you have an e-mail address, please indicate it here. You may specify separate e-mail addresses for husband and wife.

Marital Status: Please check the appropriate box. If married, both husband and wife must apply to attend and will be scheduled for consecutive men's and women's weekends (about 2 or 3 weeks apart). The Board of Directors feels strongly that both husband and wife should share the Walk to Emmaus experience. If there is a reason why both cannot attend, please discuss this with your sponsor and attach a note of explanation.

Has the Walk to Emmaus been explained to you? If you do not feel comfortable answering yes to this question, please ask your sponsor to explain the weekend to you. At the very least, you should be aware that the Walk to Emmaus is a spiritual retreat weekend that takes place from Thursday evening until Sunday evening. It is a highly structured weekend and includes 15 witness talks. Ten of the talks will be given by lay persons, and 5 of the talks will be given by clergy. You will experience great fellowship. There will be little free time. Additional information is available on the Southeast Florida Emmaus web site (<http://www.seflemmaus.org>) and The Upper Room web site (<http://www.upperroom.org/emmaus>).

The special needs boxes (diet, medications, and physical needs) are used so that we may prepare for your needs on the weekend. When you are invited for the weekend, you will be asked to update this information.

Signature: Confirms that you have read the application and desire to attend a Walk to Emmaus.

Pastor's Signature: Since the Walk to Emmaus is a spiritual weekend, the Board of Directors feels that your pastor should be aware of your attendance. Their signature indicates that they have been made aware. If you have multiple pastors, any of their signatures is acceptable. If you are unable to obtain a signature, please attach a note.

Application Fee: The application fee covers expenses of Southeast Florida Emmaus community related to preparation for your weekend. Please understand that this fee is not refundable. The weekend fee is in addition to the application fee and covers the actual expense the community pays for your food (8 meals plus snacks) and lodging (3 nights) on the weekend. This fee will be collected at registration, or may be paid in advance. If prepaid, and you are unable to attend the weekend, this portion of the fee is refundable.

When the application is complete, please return it to your sponsor with your application fee. They will attach them to their sponsor's form and mail it to the Registrar and you will be placed on the waiting list. Please let your sponsor know if your plans change.

When an opening is available, for the walk, your sponsor will be notified. They will check with you to determine if you are able to attend, and they will make plans to support you and your family through the weekend. They will notify the Registrar that you and they are ready, and you will be sent an invitation for the weekend. At that time, we will request that the personal needs information be updated. When you return your invitation, you will be confirmed for the weekend.

Southeast Florida Emmaus

Sponsor Form

To be completed by sponsor(s)
(this must be filled out)

Candidate's Name(s):		
Sponsor(s):		
Address:		
City:	State:	Zip:
Phone:- Home:	Phone - Business:	e-mail
Name of church now attending:		
Denomination:	Do you attend regularly? No <input type="checkbox"/> Yes <input type="checkbox"/>	
Where did you make your Emmaus/Cursillo/Chrysalis/Kairos?	When?	#
How long have you known the candidates?		
Why do you feel that these persons would be good candidates?		
Do the candidates have the physical and mental health needed for a Walk to Emmaus weekend?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Are the candidates under any temporary emotional strain that might indicate that his/her weekend should be postponed?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Are you now in a reunion group?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Are you willing to assist getting the candidate into a reunion group?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Will you bring your candidate(s) to their specific weekends?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Will you attend: Sponsors hour(s)		No <input type="checkbox"/> Yes <input type="checkbox"/>
Candlelight(s)		No <input type="checkbox"/> Yes <input type="checkbox"/>
Closing(s)		No <input type="checkbox"/> Yes <input type="checkbox"/>
Will you be available for the emergency needs of your candidates over the weekend?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Have you explained the follow-up meeting?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Are you aware of the importance of "minimal" contact with your candidates during their weekends?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Will you obtain the necessary "agape" correspondence for each of your candidates?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Are you praying and sacrificing for your candidate(s)?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Are you receiving the Southeast Florida Emmaus Newsletter?		No <input type="checkbox"/> Yes <input type="checkbox"/>
Sponsor's signature(s)		

Return completed forms (Candidate's application and Sponsor's form) with application fee to registrar:

Chris Coombs, Registrar
123 Swan Parkway West
Royal Palm Beach, FL 33411
561-790-4845

Instructions for completing sponsor form.

Please review the following reminders before sponsoring a candidate to the Walk to Emmaus.

Have you prayed about sponsoring your candidates?

What is your purpose in sponsoring your candidates?

Remember that the Walk to Emmaus is for the purpose of developing Christian leaders in the church, the family, and the workplace. The purpose of the Walk to Emmaus is **not** conversion, to repair marriages, to heal serious emotional problems, or other worthwhile goals. The team is not trained as counselors for serious emotional problems and those should be left to trained professionals.

Do(es) the candidate(s) have the physical and emotional health needed for a Walk to Emmaus weekend?

The camp does not have medical facilities and is remote. Candidates who do not have the physical or mental health for a weekend should postpone their weekend until they are able. Please remember that there are 34 other candidates and the team must be able to serve them also.

If you are sponsoring a married couple, both husband and wife must make a commitment to attend.

If there are any exceptional conditions which prevent both from attending, attach a note. Board approval is required for an exception. When they are invited to attend their weekends, **both** husband and wife must accept their invitations or they both must be rescheduled to a later weekend.

The candidate's pastor's signature is required.

Pastors should be aware that a member or constituent is attending a spiritual weekend. If their pastor has not made a weekend, this may be an opportunity to introduce them to the Walk to Emmaus. If they have questions that you are unable to answer, please call the Registrar (see front for name and address).

Have the candidate(s) fill out the application form and return it to you.

Review the application and see if there are any areas you should discuss with them. In particular, did they answer yes to "Has the Walk to Emmaus been explained to you?", do they have a pastor's signature, if married, are both husband and wife applying? Fill out the sponsor form.

Send the application, sponsor form, and application fee to the Registrar. Candidates are placed on the waiting list in order of postmark of **completed** application (application form, sponsor form, and application fee).

Fees: The total cost of the weekend includes the application fee and the weekend fee (see application form for amounts). The application fee is non-refundable and must be included with the application. The weekend fee is due at or before registration (Thursday night of their weekend). If paid before registration, and the candidate does not attend, the weekend fee is refundable. A scholarship for the weekend fee may be available if necessary (please attach explanation), but all applications must include an application fee.

You should receive a confirmation that the application has been received within 2 weeks.

If you do not receive a confirmation, please contact the Registrar. You may wish to keep a copy of the application and sponsor forms.

When an opening for your candidate is available, you will receive a letter from the Registrar.

Please be sure that you are able to fulfill your sponsorship duties and that your candidates are ready and available to attend. Return the reply to the Registrar. When your reply is received, your candidates will be sent an invitation for a weekend.

Stay in touch with your candidates.

You are the contact point between your candidates and the Registrar. If they move or are unable to attend, contact the Registrar as soon as possible.

Co-sponsors: You may co-sponsor a candidate. All communications between the sponsor and Registrar will be made through the first sponsor listed.